



**Grand River Community Health Centre
Meeting of the Board of Directors
MINUTES**

**Tuesday, December 5, 2023
5:00 p.m. Board Meeting
Boardroom or Zoom Video
Conferencing**

GRCHC Board of Directors: R. Bryan, Trudi Collins, Melissa Cummings, Sonia Hayer, Ryan Martens, Wanda Mersereau, France Vaillancourt, Andrew Worotniuk
 Regrets: Roger Ma
 Staff: Lynda Kohler, Carrie Innes Olah (recording secretary)
 Chair: Sonia Hayer
 Guests:

Item	Time	Topic	Presenter	Action
1. Welcome & Call to Order				
1.1	5:18 pm	Call to Order – recognition of a quorum	S. Hayer	RECORD
1.2	5:19 pm	Land Acknowledgment Statement	R. Bryan	RECORD
2. Chair's Remarks				
2.1	5:19 pm	Approval of the Agenda MOTION: To approve the agenda of the Dec. 5, 2023 Board of Directors' meeting. (M. Cummings/T. Collins) Addition of item 7.2-January Meeting	R. Ma	RECORD
2.2	5:20 pm	Declaration of Conflict of Interest	R. Ma	RECORD
2.3	5:20 pm	Correspondence	R. Ma	RECORD
3. Minutes of the Last Meeting				
3.1	5:20 pm	Approval of Minutes – Nov. 7, 2023 (attached) MOTION: To approve the minutes of Nov. 7, 2023, 2023/24 Board of Directors' meeting. (T. Collins/ F. Vaillancourt)	R. Ma	RECORD
4. Board Education				
4.1	5:21 pm	Operational Plan (attached) A PowerPoint presentation was provided. The Board provides oversight of the operational plan. The operational plan is based on the 2020 Strategic plan and feels achievable. The intake waitlist for PC is about 10 months long however if GRCHC does not receive the primary care expansion funding GRCHC will need to	L. Kohler	RECORD

		<p>determine what to do with intake on a go-forward basis. Does GRCHC continue to take intakes or change how we accept new clients?</p> <p>Management and the teams develop the Operational plans. Program updates are provided to the Program and Quality Assurance (P&QA) Committee. The P&QA work plan is reviewed and approved by that committee. The QUIP is reviewed and approved by the P&QA committee.</p> <p>MOTION: TO engage a lawyer to help with the transition to ONCA. (F. Vaillancourt/ R. Bryan)</p>		
5. Reports				
5.1	5:47 pm	<p>Programs and QA Committee Report for Dec 5, 2023 (attached) MOTION: To approve the report of the Dec. 5, 2023 Programs and QA Committee, ratifying all actions/decisions (F. Vaillancourt/ S. Hayer)</p> <p>The report was circulated before the meeting and a brief review was provided.</p>	M. Cummings	RECORD
5.2	5:48 pm	<p>Alliance Board Liaison Update</p> <p>There was a Board Liaisons Networking Meeting however it was not attended by anyone from GRCHC. There were no updates to be shared.</p>	S. Hayer	RECORD
5.3	5:49 pm	<p>Executive Director's Report December 2023 MOTION: TO approve the December 2023 Executive Director's Report. (R. Bryan/ F. Vaillancourt)</p> <p>A brief review of the report was provided.</p> <p>There will be a warming centre this year however it is not known where it will be located. GRCHC understands that staff from multiple organizations will staff the warming centre. Staff will bring more information back to the Board when they have it.</p>	L. Kohler	RECORD
6. Business Arising from the Minutes				
6.1	0 min			
7. New Business				
7.1	0 min	In Camera- Standing Item- nothing	R. Ma	
7.2	6:05 pm	<p>January Meeting</p> <p>The January Board meeting will be cancelled and instead the Board would like to go ahead and have an accreditation preparation meeting with the accreditation consultant. Staff will send a meeting Doodle to determine the date and time.</p>	R. Ma	RECORD
8. Meeting Adjournment				
8.1	6:10 pm	FYI Items-None	R. Ma	

8.2	6:12 pm	Meeting adjourned Next board meeting: Tuesday, Feb. 6, 2024, at 5:00 pm	R. Ma	RECORD
-----	---------	---	-------	--------